



Southern Downs
REGIONAL COUNCIL

**SCHEDULE OF GENERAL
FEES and CHARGES
2021/22**

(INCLUDING GST TREATMENT)

Name	Head Of Power	GST	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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Libraries

Public Meeting Rooms

Meetings or similar functions by community, charity, welfare, school and church groups		Y	\$5.00	\$0.50	\$5.50
Meetings, conferences, seminars and similar functions by other users per day		Y	\$63.64	\$6.36	\$70.00
Meetings, conferences, seminars and similar functions by other users – meetings of up to 5 hours duration		Y	\$41.82	\$4.18	\$46.00

Membership

Membership subscription for non-Queensland residents (except Tenterfield Shire) – annual fee		N	\$31.00	\$0.00	\$31.00
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Miscellaneous

Library Bag		Y	\$2.73	\$0.27	\$3.00
Inter-library Loan Charge (Public Library)		Y	\$2.27	\$0.23	\$2.50
Inter-library Loan Charge (Special/University Library)		Y	As charged by lending library		
Late Fee		N	\$1.00 per item		
Facsimile Fees		Y	\$2.45	\$0.25	\$2.70
Sale of USB		Y	\$6.82	\$0.68	\$7.50
Headphones		Y	\$1.36	\$0.14	\$1.50

Photocopies and Printing

A4 Page (black and white)		Y	\$0.18	\$0.02	\$0.20
A3 Page (black and white)		Y	\$0.36	\$0.04	\$0.40
A4 Page (colour)		Y	\$1.36	\$0.14	\$1.50
A3 Page (colour)		Y	\$2.73	\$0.27	\$3.00

Replacement Charges

Membership Card		N	\$3.00	\$0.00	\$3.00
Library Item		N	Cost of item		

Sundry Fees Corporate and Community Services

Photocopying, Scanning and Printing Fees

Photocopy, Scanning and Printing at Admin Office – per A4 one side – black and white		Y	\$0.91	\$0.09	\$1.00
Photocopy, Scanning and Printing at Admin Office – per A4 double sided – black and white		Y	\$0.91	\$0.09	\$1.00
Photocopy, Scanning and Printing at Admin Office – per A4 one side – colour		Y	\$0.91	\$0.09	\$1.00
Photocopy, Scanning and Printing at Admin Office – per A4 double sided – colour		Y	\$0.91	\$0.09	\$1.00

Name	Head Of Power	GST	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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Photocopying, Scanning and Printing Fees [continued]

Photocopy, Scanning and Printing at Admin Office – per A3 one side – black and white		Y	\$0.91	\$0.09	\$1.00
Photocopy, Scanning and Printing at Admin Office – per A3 double sided – black and white		Y	\$1.36	\$0.14	\$1.50
Photocopy, Scanning and Printing at Admin Office – per A3 one side – colour		Y	\$1.36	\$0.14	\$1.50
Photocopy, Scanning and Printing at Admin Office – per A3 double sided – colour		Y	\$1.82	\$0.18	\$2.00
Hard copy of Council's Annual Budget		N	\$19.00	\$0.00	\$19.00
Hard copy of Council's Annual Report		N	\$19.00	\$0.00	\$19.00
Copy of reports on CD		N	\$13.00	\$0.00	\$13.00
Postage and packaging of CD (as per Australia Post)		Y	\$11.82	\$1.18	\$13.00

Provision of ad-hoc documents in electronic format

Provision of ad-hoc documents in electronic format		N	\$6.50	\$0.00	\$6.50
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Search Fees

Property Search Fees	Local Government Act 2009 s97 2(c)	N	\$229.00	\$0.00	\$229.00
Urgent property search fees (within 2 working days)	Local Government Act 2009 s97 2(c)	N	\$284.00	\$0.00	\$284.00
Counter search (ownership, valuation, rates and charges)	Local Government Act 2009 s97 2(c)	N	\$29.00	\$0.00	\$29.00
Property & Rating transaction list (pdf copies free to current owner or last owner if requested within 12 months of the sale/transfer) Per property	Local Government Act 2009 s97 2(c)	N	\$24.00	\$0.00	\$24.00

Archived transactions not held in Property & Rating System are subject to Archives/Records Search & Retrieval Fee

Water Meter Readings	Local Government Act 2009 s97 2(c)	N	\$85.00	\$0.00	\$85.00
Administration Fee for Dishonoured Payment		N	\$34.00	\$0.00	\$34.00
Real Estate Agent Search Fee	Local Government Act 2009 s97 2(c)	N	\$1,395.00	\$0.00	\$1,395.00
Rate & Certificate Refund Processing Fee – for all rate & certificate refund transactions (one free rate refund per year)		N	\$25.00	\$0.00	\$25.00
Archive/Records Search and Retrieval Fee		N	\$54.80/hour or part thereof for greater than 1 hour		

Right to Information – In accordance with fees set by State Government

Application Fee	Local Government Act 2009 s97 2(c)	N	As set by State Government		
Inspection and processing fee	Local Government Act 2009 s97 2(c)	N	As set by State Government		
Photocopying	Local Government Act 2009 s97 2(c)	N	As set by State Government		

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Miscellaneous Fees

Bond for large events such as circuses or similar amusements/events Refundable upon passing inspection by Council staff		N	\$1,320.00	\$0.00	\$1,320.00
Copy of Rate Notice (pdf copies free to current owner for notices within the current financial year)	Local Government Act 2009 s97 2(c)	N	\$10.00	\$0.00	\$10.00

Rural Numbering

Rural addressing number – new installation		N	\$103.00	\$0.00	\$103.00
Rural addressing number – supply of replacement module only		N	\$59.00	\$0.00	\$59.00

Digital Mapping & GIS

Requests for Digital Mapping/aerial photography and GIS Data or similar	Local Government Act 2009 s97 2(c)	N	Labour Costs (including on costs) x 1.25		
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